

Development Engineer

POSITION DESCRIPTION



Position Number:	2598
Department:	Communities and Lifestyle
Section:	Planning and Regulatory Services
Unit:	Development Engineering
Position Status:	Permanent Full Time
Classification:	Level 5 – Rockhampton Regional Council Certified Agreement 2022 – Internal Employees
Reports To:	Senior Development Engineer
Revised:	March 2026

General Position Statement

This position supports Council's direction by providing development assessment services for a broad range of development related works on behalf of the Regional Services Department.

Specific Responsibilities

The successful candidate must be able to fulfil the following position responsibilities.

- Investigate, assess and prepare responses for review on Reconfiguration of Lots, Material Change of Use and Operational Works development applications, primarily in the areas of water supply, sewerage, transport, traffic, roads, cycle-ways, footpaths and stormwater drainage associated with industrial, commercial and residential developments.
- Undertake operational planning and investigation tasks for municipal infrastructure including water supply, sewerage, transport, traffic, roads, cycle-ways, footpaths and stormwater drainage when required.
- Carry out development compliance inspections as required, ensuring infrastructure is constructed in accordance with decision notice conditions, CMDG, Council's policies/procedures and sound engineering principles.
- Provide reports and recommendations on technical matters and project activities.
- Provide advice on technical matters and project activities to the Public and other organisations.
- Review the engineering reports, designs and drawings as required.
- Ensure compliance with the section's policies, processes and procedure and ensure that work meets technical and quality specifications.
- Refer matters that may impact upon the Council and employees to the relevant Supervisor or Manager.
- Undertake other relevant duties as directed, consistent with skills, competence and training.
- Refer matters that may impact upon the business, Council and employees to the relevant Supervisor or Manager.
- Undertake other relevant duties as directed, consistent with skills, competence and training.

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Position Requirements

Your suitability for this role will be assessed against the following competencies.

Skills/Competencies

- Relevant work experience to the position, including assessment of development applications, planning, design and construction of municipal infrastructure.
- Knowledge of work practices, technical guidelines, procedures and policies relevant to the planning and design of municipal infrastructure.
- Knowledge of statutory requirements relevant to the work conducted in the Section, particularly in relation to the Planning Act 2016.
- Demonstrated ability to research and draft replies to correspondence, reports and other such documentation.
- Demonstrated interpersonal skills with ability to effectively negotiate positive outcomes, present reports and deal with conflict.
- Proven time management, planning and organisational skills.
- Ability to effectively operate Council's computer systems including the Ci Anywhere Suite (R1 and ECM) and the MS Office Suite.
- Communicate Effectively – Ability to communicate with others verbally and in writing to meet requirements of the role.
- Teamwork and Collaboration – Ability to work together with others to achieve common goals both within immediate team and teams across Council.
- Goal Setting – Ability to set, define and deliver goals that are SMART – *Specific, Measurable, Achievable, Relevant and Timely*.
- Time Management – Ability to plan and organise tasks/work to meet objectives of the role.
- Problem Solving – Ability to analyse problems by gathering information and develop a solution (in line with role responsibilities) or options and make a recommendation.
- Decision Making – Ability to use sound judgement to make the best decision based on information gathered and analysed within the boundaries of the role.
- Manage Risk – Ability to identify, understand and manage risks so that work can be delivered safely and to required standard.
- Deliver Excellent Customer Service – Ability to meet customers' expectations around safety, time, cost and quality.
- Focus on Continuous Improvement – Ability to identify opportunities to enhance team effectiveness and improve team's customers' experience.
- Adaptable to change – Ability to adapt to changing work environments, technology, work priorities and organisational needs.

Qualifications

- Degree qualification in Civil Engineering (or related discipline) and/ or demonstrated experience.

Desirable Qualifications and Experience

- Bachelor of Engineering - Civil qualifications sufficient to be eligible for membership of Engineers Australia, and substantial work experience directly relevant to the position.
- Accumulating experience and knowledge towards registration as a Registered Professional Engineer Queensland (RPEQ).
- Experience in a local government environment.

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Behaviours

- *Customer Service* – Ensure that you are focused on our customer/s when carrying out your responsibilities.
- *Safety* – Carry out your duties in a safe manner whilst ensuring the safety of your team members and customers, in accordance with Council’s Health and Safety Duty Statements and associated safety policies / procedures.
- *Code of Conduct* – Ensure that your behaviour is aligned with the Code of Conduct.
- *Council Values* – Ensure that your behaviour is aligned with the values statement adopted by Council: *One Team, Accountable, Customer Focused, Continuous Improvement and People Development.*

Additional Requirements

- Ability to work in an office environment.
- Ability to work in an outdoor environment.
- Ability to legally operate a motor vehicle under a “C” Class Licence.
- A willingness to undertake a Functional Capacity Evaluation to satisfy the inherent physical requirements of the position.
- Provision of a satisfactory Criminal History Check - Police Certificate (Australia Wide Name Only Police Check).
- Ability to be immunised against Hepatitis A&B and Tetanus.

Delegations and Authorisations

Financial, Administrative and Corporate Delegations may be applicable to this position and are detailed in the Delegations Corporate Register.

Legislative Sub-Delegations and Authorisations may also be applicable to this position and are detailed in the external public registers. Both registers are available on Council’s Intranet.

Acknowledgement

This job description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to the role.

Authorised By:	Manager
Signature:	
Date:	
Employee Name:	
Employee Signature:	
Date:	

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Position Number:	2598
Department:	Communities and Lifestyle
Section:	Planning and Regulatory Services
Unit:	Development Engineering
Position Status:	Permanent Full Time
Classification:	Level 6 – Rockhampton Regional Council Certified Agreement 2022 – Internal Employees
Reports To:	Senior Development Engineer
Revised:	March 2026

General Position Statement

This position supports Council's direction by providing development assessment services for a broad range of development related works on behalf of the Community Services Department.

Specific Responsibilities

The successful candidate must be able to fulfil the following position responsibilities.

- Investigate, assess and provide responses to Reconfiguration of Lots, Material Change of Use and Operational Works development applications, primarily in the areas of water supply, sewerage, transport, traffic, roads, cycle-ways, footpaths and stormwater drainage associated with industrial, commercial and residential developments.
- Undertake operational planning and investigation tasks for municipal infrastructure including water supply, sewerage, transport, traffic, roads, cycle-ways, footpaths and stormwater drainage when required.
- Carry out development compliance inspections as required, ensuring infrastructure is constructed in accordance with decision notice conditions, CMDG, Council's policies/procedures and engineering principles.
- Provide reports and recommendations on technical matters and project activities.
- Provide expert advice on technical matters and project activities to Managers, Council, Public and other organisations.
- Critically review the engineering reports, designs and drawings as required.
- Ensure compliance with the section's policies, processes and procedure and ensure that work meets technical and quality specifications, inline with Council's long-term goals.
- Refer matters that may impact upon the Council and employees to the relevant Supervisor or Manager.
- Undertake other relevant duties as directed, consistent with skills, competence and training.
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Position Requirements

Your suitability for this role will be assessed against the following competencies.

Skills/Competencies

- Substantial work experience relevant to the position, including assessment of development applications, planning, design and construction of municipal infrastructure.
- Comprehensive knowledge of work practices, technical guidelines, procedures and policies relevant to the planning and design of municipal infrastructure.
- Comprehensive knowledge of statutory requirements relevant to the work conducted in the Section, particularly in relation to the Planning Act 2016.
- Demonstrated ability to research and provide correspondence, reports and other such documentation.
- Demonstrated interpersonal skills with ability to effectively negotiate positive outcomes, present reports and deal with conflict.
- Proven time management, planning and organisational skills.
- Ability to effectively operate Council's computer systems including the Ci Anywhere Suite (R1 and ECM) and the MS Office Suite.
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- Manage Risk – Ability to identify, understand and manage risks so that work can be delivered safely and to required standard.
- Deliver Excellent Customer Service – Ability to meet customers' expectations around safety, time, cost and quality.
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